



Northern Great Lakes Synod

Pulpit Supply

Updated January 28, 2025

Guidelines for Congregations Requesting Pulpit Supply

1. It is suggested that either before or during the worship service, a council member or worship assistant introduce the visiting worship leader.
2. Hospitality in the form of fellowship and/or meals is most appreciated. Guest worship leaders enjoy becoming a part of a church family, if only for a day.
3. An honorarium of \$125 for one service and \$35 for each additional service is suggested. (Example: If the same person does one on Saturday evening and two on Sunday) an honorarium of \$195 is suggested.
4. As of January 1, 2024, mileage reimbursement is at the IRS rate of 67 cents per mile.
5. Please pay worship leaders on the day of the worship service(s).

Please Note: **Lay Preachers are not authorized to preside at Holy Communion unless authorization is received in advance from the bishop.**

To request authorization, email kfinegan@nglsynod.org with the name of the lay person, church/town, date(s) needed, and reason for request. The authorization will be sent by email.

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